

# Minutes of the Parish Pastoral Council Meeting

## Date and Venue

The Parish Pastoral Council (PPC) meeting was held on 21st October 2025 in the Holy Name Parish Rooms.

## Attendees

The meeting was chaired by Chris Bourne. Attendees included Alan Verscoyle King, representing Holy Name Parish, and Karen Hazelden from Our Lady of Lourdes (OLOL). Michael Burke attended in his capacity as Treasurer, accompanied by Marie-Ann Chidiac. Frank Hughes, a member of the Parish Finance Committee, and Leonie Elliot from the Parish Finance team were also present.

## Apologies

Apologies for absence were received from Fr Sebastian Paul.

## Opening

The meeting commenced with a prayer led by Chris Bourne, dedicated to Fr Sebastian Paul. Following the prayer, Chris Bourne expressed gratitude to Michael Burke for organising the arrangements that allowed the PPC meeting to be held jointly with the Finance Meeting, which had originally been scheduled for the previous evening. The Chair also extended a warm welcome to Frank Hughes.

## Approval of Previous Minutes

The minutes from the previous meeting, held on 14th August 2025, were reviewed and unanimously approved by all those present.

## Matters Arising

No matters arising were raised that would not be addressed later in the meeting agenda.

## Parish Response During Fr Sebastian's Absence

### Prayer and Support

The Parish community continued to pray for Fr Sebastian, and all parishioners were encouraged to participate in these prayers. The Polish community offered additional support during this time. It was agreed that parishioners would be financially compensated for any expenses incurred, such as mileage, as they supported parish activities during Fr Sebastian's absence.

## Priest Cover and Services

Arranging for priests to cover services proved challenging, but the majority of Sunday Masses were scheduled up to Christmas. In situations where it was not possible to secure a priest for weekend or daily Masses, it was proposed that morning prayers be offered instead. Priority for priest coverage was to be given to Thursday and Friday morning Masses.

## Sacramental Courses

Sacramental courses continued as planned. The Alpha course was highlighted as benefitting from the presence of a priest. There were 29 candidates preparing for First Holy Communion, with catechists ready to proceed. However, it was noted that the Confirmation programme required review, as it was not currently aligned with the schedule of the New Parish of Weybridge.

## Authorisation of Payments

Payment authorisations requiring a priest had now been arranged. Michael Burke advised staff to spend as necessary, but in cases of uncertainty, they should seek guidance from either himself or the PPC Chair.

## Thanks

The Chair expressed gratitude to all staff for their dedication and efforts during this period.

## Moderated Parish

The inauguration Mass for the Moderated Parish will be held on Sunday, 7th December 2025. In the lead-up to this event, open meetings will be organised to explain the new structure to parishioners. The PPC agreed that, while supporting and promoting the new organisation, it is important to emphasise the significance of the individual churches. Furthermore, it was agreed that the Clergy's principal lay advice should come from the Chairs of the various PPCs.

## Finance

Michael Burke reported that there was little to update at this time, but he will set a date for a future Finance Meeting.

## Parish Retreat

The Parish Retreat is scheduled to take place over the weekend of 7th and 8th November and will be led by Fr John Church, a newly ordained Dominican. At the time of the meeting, uptake for the retreat was described as disappointing.

## Holy Name Parish Report

Alan Verscoyle King urged the purchase of a defibrillator for the parish. There was currently an absence of events, but Steve was making arrangements to organise future activities.

## Our Lady of Lourdes Report

Karen Hazelden reported that preparations for the 60th Anniversary Mass, to be held on 2nd November, were progressing well, with only one Mass scheduled that weekend. Arrangements for Christmas events and other social gatherings were also underway. The Chair mentioned that quotes for essential repairs were expected imminently.

## Date of the Next Meeting

The next meeting is scheduled for 10th December at Holy Name Parish.